

Apex Life Sciences is currently hiring a **Quality Assurance Technician** for a permanent position at a leading food manufacturer in **Richmond, BC**.

We are seeking a candidate who is able to ensure food safety and quality requirements, and comply with HACCP, GMP, SQF, allergen control, and other quality standards. This position is a permanent position in a family-oriented company with competitive benefits.

RESPONSIBILITIES:

- Conduct routine process and product checks, and ensure that all food safety and quality requirements are followed
- Ensure micro, mix, cut, cleaning, GMP's and HACCP policies are followed
- Verify HACCP and QC checklists are completed according to cGMP
- Perform raw material checks, microbiology tests, and environmental swabs
- Analyze results and coordinate corrective actions if out of compliance, and perform a Root Cause Analysis
- Review QA paperwork and maintain documentation in an organized manner
- Calibrate, document and maintain lab equipment
- Sample control: maintaining and evaluating reference samples throughout the shelf life and document observations
- Pre-operation verifications and inspections
- Ensure that plant and programs are maintained in 'audit ready' condition
- Assist in correcting out of compliance situations

REQUIREMENTS:

- Bachelor's degree or diploma in a scientific field
- Previous food manufacturing experience (1-3 years minimum) **required**
- Strong knowledge of food quality regulations: GMP, HACCP, SQF
- Excellent communication skills both written and oral are necessary
- Strong attention to detail, organization skills, and a positive attitude
- Able to work well in a fast-paced team environment

There are two shifts for this position. The first shift is Monday-Friday 5:00AM-1:30PM, and the second shift runs Sunday-Thursday 7:30AM-4:00PM. The ideal candidate is flexible to both.

Please send resume to kfrancis@apexlifesciences.com

