



Vibrant Health Products | Job Posting

QUALITY ASSURANCE TECHNICIAN

Reporting to the Quality Assurance Manager, the **Quality Assurance Technician** is responsible for working with the Quality Assurance Team to maintain compliance with product quality, good manufacturing practices & company standards.

KEY RESPONSIBILITIES

- Review and maintain all Quality Assurance and Quality Control records, documents, and samples pertaining to HACCP, BRC, CFIA, etc.
- Monitor quality standards of finished product in real time, make quality related decisions regarding compliance with company regulatory and certification standards
- Monitor GMP standards and implementation
- Effectively communicate quality control expectations to in-house and temporary employees.
- Ensure lot number reporting and completeness on all production paperwork.
- Ensure compliance with established policies and procedures such as BRC, HACCP, GMP's, SSOP, process deviation, hold and release.
- Assist with solving problems by analyzing data, investigating issues, identifying solutions and recommending action.
- Assist in conducting employee GMP and other training
- Communicate effectively with team members from other shifts to ensure clarity and continuity.
- Perform basic analysis (pH, moisture, gluten, egg) on finished product
- Participate in internal and external auditing including implementing / monitoring corrective actions Assist in preparing and updating SOP's
- Perform pre-operational inspections prior to production start-up.
- Conduct shelf life studies and compile reports
- Be able to carry out activities listed on the QA Program Schedule
- Provide backup / support for QA positions as needed
- Maintain and follow up issues addressed in the Master Gap List

EXPERIENCE, SKILLS, KNOWLEDGE AND ABILITIES

- Diploma / Degree in Food Science preferred or Food Manufacturing experience.
- Proficient with Microsoft Office suite, specifically in Excel & Word
- Good written and verbal communication skills
- Detail oriented and organizational skills
- Able to multi task and work independently with minimum supervision
- Must be willing to work flexible shifts to cover for vacation, sick days or leave.



This position will appeal to somebody who wants to be a contributing part of something very new and exciting in the natural foods category.

If you are looking to work and learn in an environment that fosters personal involvement and development, while keeping you challenged and at the leading edge, then this may be the place for you.

Please email your resume and covering letter to careers@vibranthealthproducts.com stating **Quality Assurance Technician** in the subject line before the posting close date of **December 8th, 2017**. No phone calls please.

We thank all applicants for their interest, but we're so busy growing that we'll only be able to get back to those who are shortlisted for interview.

Please submit resumes to careers@vibranthealthproducts.com | CLOSING DATE: **December 8th, 2017**